**Central Service Committee Meeting**

United Memorial Church

Young Street, Halifax

**13-10-01**

1. **Welcome and Open:** Meeting opened by George M at 7:02 p.m. with a few moments silence followed by the Serenity Prayer; all were welcomed to the October CSC meeting.
2. **Twelve Traditions:** The Twelve Traditions were read by Jamie Q.
3. **Roll Call:** The sign-in sheet circulated the room while roll call took place, the following people were present:

George M. Chair CSC; Shawn M. Keep It Simple; Judee J. 2nd Chance; Dave T. West End Step; Bruce B. Atlantic; Craig Back To Basics; Samaira G. Chair – Telephone; Garth M. Dist 2 rep.; Brenda B. Chair Entertainment; Betty C. Mutual; Niall S. Acceptance; Arlene P. Cole Harbor; Jamie Q. Four Seasons; Paula D. CSR Secretary; Foster L. CSC Co-Chair; Bill P CSC Treasurer; Christopher H Webmaster; Zeta B Colby Village; Jeannie K Keep it Simple; Darla W Timberlea; Victor L Downtown Dartmouth; Trudy D Newsletter Editor; Tara M Serenity Sisters; Fred D Alt DCM Dist. 1; Bob B Alt DCM Dist. 2; Jim E Cole Harbour; Tim M Porter’s Lake – Area 82 Chair;

1. **7th Tradition:** $32.15 Collected, taken by Bill P.
2. **Minutes from previous meeting:** Recommended for approval by - Jamie Approved
3. **Reports:**

**Secretary**: Thank you all again for sending me the reports before the meeting it gives me a chance to start the minutes early. Thank you again. Paula Dicks, Central Service Secretary Recommended for Approval by Zeta Approved

**Treasurer**: Opening balance $5,813.27, credits $996.06, cheques cleared $1,824.74, Outstanding Cheque $30.00, opening balance $5,596.58, Prudent Reserve $2,168.40 total available funds $7,764.98. Recommended for approval by – Bruce Approved

**Chair**: Central Service Committee Chair Report

Greetings Folks,

I am very pleased that the insurance issue has been resolved and that we have coverage for the interested groups – hopefully other groups will also get on board.

We are continuing to work with the District committees to improve structures and processes for all.

I attended both District meetings this month and continue to coordinate duties with Foster.

In the past two weeks I visited Dr. Bob’s home in Akron, Ohio and paid my respects at Dr. Bob and Anne’s grave; the next evening I checked into Wilson House in East Dorset, Vermont where Bill W. was born, then visited the graveyard in East Dorset and paid my respects at Bill and Lois’ grave. I took in many meetings along the way and visited the Intergroup office in Columbus, Ohio as well as the Intergroup office in Akron before touring the Akron Archives, a very powerful experience.

I urge you all to attend and participate in the Assembly/Roundup in Dartmouth which is fast approaching.

Please connect with me if you have comments, questions and/or suggestions for me as your Chair. Yours in Service George. Recommended for approval by Dave - Approved.

**Co-Chair**: The group insurance was purchased effective September 11th with 19 groups, including this committee, signing on. Coverage will automatically be extended to other groups when they let us know they wish to partake. One group indicated their landlord requires a minimum of $2 million liability coverage and consideration could be given to look at this; it can be done on a phone call to the broker. An insurance fact sheet has been prepared that includes information on how to make a claim and is on the website. Also a notice has been placed in the newsletter with a request it run for the next few months. The committee guidelines will be amended to place ongoing responsibility for this file with the Committee Co-Chair.

On September 10th I hosted the second meeting of the CS/Districts 1 and 2 executive committees. The meeting was productive and a decision was made to create operating guidelines for the four district sub-committees (Institutions, CPC, PI and Treatment Facilities) and a small group has been indentified to complete the task. Our intention is to extend these guidelines to all district positions before mid-2015 there is a strong desire for us to work as one, to the extent we can, so that AA business in this area is seamless to the fellowship.

This has been another busy month with the upcoming assembly roundup. All our materials are now printed and we are looking forward to hosting the fellowship over the Thanksgiving weekend. I encourage you to come to the roundup, bring a sponsee and show them there is power in fellowship. Volunteers are still needed for greeting, registration, coffee sales and entertainment.

I represented Central Service at the District 1 meeting on September 29th. As we always do George and I met to keep abreast of ongoing matters that impact this committee.Yours in service, Foster L Co-Chair, Central service Committee- Recommended for approval by Samaira - Approved

**Committees:**

**Newsletter**: Hello all, this month the newsletter was done and sent to the webmaster on Sept. 27th and he posted it on Sept. 28th. This was in keeping with CS wishes that the Newsletter go out before the end of the month so all groups will have time to print for their respective meetings.

I still received a few announcements after the deadline, but did reply back to them that they did not make the deadline, and would not have the announcement in the newsletter. Once again I had some unhappy people, but I feel that it is unfair to include anything after the deadline so all groups are on equal footing.

Under the direction of Foster and George I purchased a $50 Staples copy card. This will allow me to copy each month and refill it when needed. I have submitted the receipt for the card and will keep the individual monthly receipts in my newsletter folder. When the card is refilled I will submit the total receipts for the committee to see that the $50 was used. I print 40 copies each month (in black) for the groups to take as needed.

I have to say that I am enjoying putting the Newsletter together and am really learning a lot about various AA History while finding little quotes or pictures to replace the old each month.

Thank you for the opportunity to serve in this little way for AA as a whole!

Yours in love and service, Trudy D. Newsletter Editor

Recommended for approval by Niall - Approved

**Webmaster/Website/E-mail**: 1. Help Emails: September has six emails with topics ranging from information on meetings, looking for a sponsor and medical professionals interested in attending a meeting. All requests were handled promptly, with the twelve step request being connected with a current AA Member.

2. Contact List: All members of Central Service Committee have access to a contact list that was created a few months ago. If there is any feedback on this, please let the Website Admin know in order to determine its effectiveness. It can be accessed at the bottom of the left menu on the website.

3. Meeting List: The meeting list has not been updated in awhile and some requests have come in recently which make it a good time to do so. Please take a look at the current meeting list online and email webmaster.aahalifax@gmail.com if you would like the information changed for the next version.

4. The electronic mailing list now has 254 subscribers receiving new information on AA information within HRM on a monthly basis. Feedback has been great thus far. If you would like to see something new, email the Website Admin with your idea. The "book of the month" is one such idea which seems to be working out very well.

5. The website as a whole has received 2175 hits in the past 30 days, with the Meeting list the most visited followed by the Newsletter then Assembly 2013 Page. Thank you everyone who has been contributing and for continuing to carry the message to the alcoholic who still suffers. Christopher H, AA Halifax Website Administrator

Recommended for approval by Craig - Approved

**Hospital**: Betty is looking into putting on meetings at the hospital for people who are sick. She will put something in the Newsletter and on the website. Recommended for approval by Arlene - Approved

**Telephone**: The phone committee has been busy getting new volunteers to answer the phone systems. We were busy this month with a workshop at AA Sackville/Bedford Day. We will be having another workshop on Nov. 16 at 1pm on 45 Connolly Road. Our PI Chair has wonderfully got us some space on the Metro Busses for ads for AA in HRM. We would love to have more volunteers so not to tax the volunteers we do have. Most times, the phone during the week is one week at a time, but it can be for 2 or more days if a week is too long

 Thank you, Samaira Recommended for approval by Dave - Approved

**Mid-Winter Round-up:** Murdo did not attend the meeting. Sent an email and advised that there has not been a meeting since the last CSR meeting, but things are progressing on schedule. The next meeting will be on Sun Oct 6th at the Holiday Inn, Wyse Rd, at 1:00 p.m. in Room 619 for anyone who wishes to attend and help out. Regards, Murdo M Chair, Mid Winder Round Up Committee Recommended for approval by Shawn - Approved

**Entertainment:** Unfortunately due to bad weather the annual picnic that was scheduled for September 8, 2013 was cancelled.

**Upcoming Events**

**October 13, 2013** - Bowling resumes at Bowlarama at Bayer's Road Shopping Center at 1:00 p.m. I am aware that this is the same day that the Assembly finishes up for the weekend, however, Peter J will be looking after the bowling for this day.

**December 31, 2013** – New Years Eve bash St. Theresa's Church on 6351 North Street (corner of Dublin) Flyer to follow soon! Yours in Service, Brenda Bruce Recommended for approval by Judee - Approved

**Literature:** Opening Balance $492.39, Credits $499.25, Total $991.64. It has been a quite month; Karen posted a new book of the month. I have all literature topped up and have ordered 25 wall calendars and 25 pocket planners from grapevine. They will cost around 10 dollars and 5 dollars respectively. I will have them to sell at the assembly and have put a notice on the website to see if there is any interest in ordering more. There is approximately $4,500.00 in inventory.Recommended for approval by Garth - Approved

**District 1:** Good evening to all. I’m Fred D. Alternate DCM District 1. A very brief report to fill you all in on our latest district meeting held on September 29, 2013. We’re still looking for a couple of district positions to be filled. We still need two co-chairs one which is PI (public information) and the other being CPC (cooperation with professional communities). Congrats to our new chair Colin H. Ongoing communication with the executive of Central Service continues and has been proven to be quite beneficial for both District and Central Service. Bill P if present can expand further on what came of our meeting with all present. Our GSRs and committee chairs and co-Chairs are doing great work and are looking forward to attending the area 82 Assembly/Round up in two weeks time. Thanks to Foster L for all the time, effort and research he has put together in achieving the goal of securing our rooms and members with the new insurance policy. Our workshop steering committee is doing a fantastic job with the workshops and schedule as well as ongoing communication with both George and Foster has really enhanced my service position as District 1 DCM and I’m grateful to have both of them in my corner when I need to call upon them. These two are very dedicated service members. Either both or at least one make our District Meeting as well as making District 2. Anyway hope to see all at the Area 82 Assembly/Round up in two weeks time. God Bless, Thanks for my Sobriety. DCM District 1 Team Player Tom R. Recommended for Approval by Jamie – Approved.

**District 2**: Good Day Everyone, I have been to a few meeting’s this month involving District 1 and Central Service. We are currently working on creating guidelines for the various positions throughout Districts 1 & 2.

We also had Pat H let his name stand for Chair of Treatment. He was voted in and we all wish him well in his new position. We are now looking for a Co-Chair of Treatment Facilities. Regarding group insurance, I sent out an email last week encouraging those who have not signed up to have another look at it. Central Service has covered the cost for the first year, and groups can still contact Foster or George if they wish to be included. If your group requires more information, they would be happy to attend your meeting and answer any questions you may have. I look forward to seeing you all at the Assembly in October. Yours in service, Barry H. DCM District 2 Recommended for approval by Tara - Approved

**Assembly/Roundup 2013 –** Foster advised there is 1 position open for Co-Chair of Entertainment. They also need greeter’s, registration, coffee and talent for the Serenity Cafe Friday night. Printing is done. There was some confusion at the GSR levels as to whether or not they had to register for the Round-up and register for the Assembly -. It is $20.00 to register for the Round up; it is $25.00 to register for the Assembly; and the cost for the banquet is $35.00; if you are registered for either the Assembly or the Round-up you may participate in activities in both areas; I want to encourage all CSR reps to attend as they will be able to see what is involved in becoming a GSR if they so choose. The program is on the website. Recommended for approval by Dave – Approved

**MCYPAA-**Chris advised bad news as Kings College may not be able to be the venue for the conference. They have decided not to hold events there in the future. They may still be able to have the dates in May as it is after that date that they have decided not to have events held. We need volunteers for registrations and hospitality. We will have more information for the next CSR meeting. Recommended for Approval by Bruce - Approved

1. **Old Business**:

Group Insurance update – Foster advised he has received a copy of the policy from Economical Insurance. Liability is 1 million, deductible is 1,000.00. Twenty groups have been signed on. There are copies for each group for their landlords. It is a mobile Insurance coverage which means that any events that the groups hold are also insured. It goes with you. Four more groups have decided to have the insurance coverage this evening which puts the numbers to 24. We can have up to 30 groups without the policy going up in price. Right now the premium is $1000.00 for 1 million dollars in liability coverage. One of the churches is asking for 2 million dollars in coverage. If we go to two million the premium will be $1,150.00. I ask that you take this back to your groups to decide if that is something they want. Bring back your vote to the next CSR meeting in November. It is also advised for each group to have a reserve for the $1000.00 deductible in case it is needed. For the first year the premium, but not the deductible, will be covered by Central Service. After that, the groups will be charged a pro-rated premium.

1. **New Business** - Revisions of Guidelines to reflect Co-Chair’s Insurance responsibility are to be done up by the secretary. Paula advised that she forgot to do it this month but will have the information for the November meeting.

George asked Bill P., Treasurer, to review:

1. Our plan to set aside a further $1,000 in our Prudent Reserve to prepare for the possibility of having to pay the $1,000 deductible in the case of an insurance claim;
2. Our process for charging/invoicing groups for insurance premiums after Sept. 2014

Trudy asked if anyone has volunteered to host the Cocktail Party this year for Christmas Eve. It was agreed that there still will be one as that time of year is hard for new members. It is asked that you take this back to your groups and ask if they would like to offer to host this. This will be reviewed at the November meeting. The financial responsibility is supported by the CS committee.

1. **Announcements from Groups**:

Jamie Q advised Four Seasons AA days was a great success. Thank you to everyone who attended. There were 180 people for dinner alone. Thank you again.

Brenda B will be celebrating 8 years on Sept 6th at the Cole Harbour Group.

1. **Next meeting**: 2013-11-05 7pm
2. **Adjournment with Responsibility Pledge at 8:32pm**